

FORWARD PLAN

31 August 2021 - 2 January 2022

Produced By:

Democratic Services

City of York Council

West Offices

York

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Tel No. 01904 551088

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken:
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

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Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 07/09/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Strategic Plan 2021/22

Description: Purpose of Report: To set out York Learning Services' strategic

plan for the academic year 2021/22.

The Executive Member will be asked to note the York Learning

Services' strategic plan.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Culture, Leisure and Communities

Lead Director: Chief Operating Officer

Contact Details: Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: Consultation on the plan takes place through the York Learning

Governance Board which includes a range of stakeholders.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 18/10/21

	FORWARD PLAN ITEM
Meeting:	Executive Member for Environment and Climate Change
Meeting Dat	e: 08/09/21
Item Type:	Executive Member Decision - of 'Normal' importance
Title of Repo	woodland creation
Wards Affec	The Executive Member will be asked to approve final woodland design / Approve capital funding stream / Approve process for appointing a woodland delivery partner ted: All Wards
Report Write Lead Membe Lead Directo Contact Det	Executive Member for Environment and Climate Change or: Director of Governance
	paul.mccabe@york.gov.uk
Implications	
Level of Ris	k: Reason Key:
Making Rep	resentations:
Process:	
Consultees:	
Background	Documents:

<u>Call-In</u>
If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/10/21

Meeting: Executive Member for Finance and Performance

Meeting Date: 13/09/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act

2011

Description: This report presents an application to list The Spread Eagle

Public House, Walmgate, York as an asset of community value.

The Executive Member is asked to make a decision on whether

the above property should be added to the list of assets of

community value.

Wards Affected: Guildhall Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: Consultation will take place with the property owners and

occupiers, as well as relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 18/10/21

Meeting: Executive Member for Finance and Performance

Meeting Date: 13/09/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Health & Safety 2020/2021 Outturn report

Description: Purpose of Report: To present the Executive Member with the

Health & Safety 2020/2021 outturn report from the Head of Health

& Safety.

The Executive Member will be asked to note the report.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Operating Officer

Contact Details: Trudy Forster, Head of Human Resources

trudy.forster@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 18/10/21

Meeting: Executive Member for Children, Young People and Education

Meeting Date: 14/09/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: New Early Years and Childcare Places on Lowfield Green

Description: Purpose of Report: To seek agreement to the setting up of an

Early Years and Childcare Capital Panel to consider applications from local providers to create new early years and childcare places to meet parental demand that will arise from a new

sustainable development on Lowfield Green.

The Executive Member will be asked to agree to the setting up of

an Early Years and Childcare Capital Panel.

Wards Affected: Acomb Ward; Holgate Ward; Westfield Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of People

Contact Details: Barbara Mands, Acting Deputy Head of Service & Policy &

Planning Manager

barbara.mands@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: New Early Years and Childcare Places on Lowfield

Green

Call-In

If this item is called-in, it will be considered by the 18/10/21

	FORWARD PLAN ITEM
Meeting: Ex	ecutive Member for Health and Adult Social Care
Meeting Date:	15/09/21
Item Type:	Executive Member Decision - of 'Normal' importance
Title of Report	Public Health Grant Allocation
Description:	Purpose of Report: To present the Executive Member with details of the Local Authority Public Health Grant Allocation 2021/22. The report will provide an update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.
	The Executive Member will be asked to agree the update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.
	This item was postponed until the 16 June 2021 to allow for further consideration of the decision making process of non-urgent items while social distancing remains in place. The item has now been deferred until 14 July, due to Covid pressures on work more time is required to finalise this report.
Wards Affected	This item has now been deferred until 15 September, the report has been delayed due to work pressures arising from the COVID-19 pandemic. d: All Wards
Report Writer: Lead Member: Lead Director: Contact Details	
	sharon.stoltz@york.gov.uk
Implications	
Level of Risk:	Reason Key:
Making Repres	sentations:
Process:	
Consultees:	
Background D	ocuments:

<u>Call-In</u>
If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 18/10/21

Meeting: Executive Member for Transport

Meeting Date: 21/09/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Vehicle Activated Speed (VAS) Indicator Signs Trial Update

Description: Purpose of Report: To report the results of the Vehicle Activated

Speed Indicator Signs trial. Request decision on their future use

as part of the CYC VAS Policy.

The Executive Member will be asked to make a decision on amending the VAS Policy to include Speed Indicator Signs.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport **Lead Director:** Corporate Director of Place

Contact Details: Ben Potter

ben.potter@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: All relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 18/10/21

Meeting: Executive Member for Transport

Meeting Date: 21/09/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of results from the consultation to extend the

existing R20 Residents Parking Zone

Description: Purpose of Report: To ask the Executive Member for Transport to

consider the results received following a consultation on the

proposal to extend R20 residents parking scheme.

The Executive Member will be asked to consider the officer

recommendations to progress appropriate streets to

advertisement stage for the introduction of residents parking and

determine course of action to be taken.

Wards Affected: Fishergate Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport **Lead Director:** Corporate Director of Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: Consultation documents were posted to all residents within the

proposed extended area.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 18/10/21

FORWARD PLAN ITEM Meeting: **Executive Member for Transport Meeting Date:** 21/09/21 Executive Member Decision - of 'Normal' importance Item Type: Title of Report: Delivery Plan for Active Travel Fund Programme **Description:** Purpose of Report: To set out options and revised timescales for the Active Travel Fund measures. The Executive Member is asked to approve the consultation and delivery programme. Wards Affected: All Wards **Report Writer: Deadline for Report: Lead Member: Executive Member for Transport Lead Director:** Corporate Director of Place **Contact Details:** Dave Atkinson, Programme Manager, Julian Ridge dave.atkinson@york.gov.uk, julian.ridge@york.gov.uk **Implications** Level of Risk: **Reason Key: Making Representations:** Process: Consultees: **Background Documents:**

Call-In

If this item is called-in, it will be considered by the 18/10/21

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 28/09/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Planning Enforcement Update

Description: Purpose of Report: To update the Executive Member with regard

to enforcement cases being processed, including notices served and to outline future potential changes to the enforcement policy.

The Executive Member will be asked to consider the content of

the report and agree any officer recommendations.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Place

Contact Details: Rob Harrison, Becky Eades, Head of Development Services

rob.harrison@york.gov.uk, becky.eades@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Not Applicable.

Process: Discussion with relevant Members and officers.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 18/10/21

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 28/09/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 10-Year Skills Strategy

Description: Purpose of Report: To update the Executive Member about the

development of York's 10-year Skills Strategy, delivered through

the city's Skills and Employment Board, and presents that

strategy for endorsement by the Executive Member.

The Executive Member will be asked to note the contents of the

report and endorse the draft strategy.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of People

Contact Details: Alison Edeson

alison.edeson@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: Draft strategy has been developed through a partnership

approach, led by the City's Skills and Employment Board.

Consultees:

Education, training and skills providers, employers and representative bodies, employee representatives and other

stakeholders.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 18/10/21

Meeting: Executive

Meeting Date: 30/09/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: York & North Yorkshire Road Safety Partnership – Safer Roads

Strategy

Description: Purpose of Report: To present the updated York & North

Yorkshire Road Safety Partnership – Safer Roads Strategy which replaces the previous 95 Alive Safer Roads, Healthier Places

Strategy which ran through to 2020.

The five-year (2021-26) Safer Roads Strategy is a step towards the long-term vision of keeping all York and North Yorkshire roads users alive and safe. Supporting this strategy is an Action Plan which details the activities of the partnership and how they will deliver against the strategic priorities over the coming years.

The Executive will be asked to endorse the York & North Yorkshire Road Safety Partnership – Safer Roads Strategy subject to final approval by all members of the partnership.

This item has now been postponed until the 30 September 2021, to allow further time to finalise the draft strategy with other

partners in advance of the decision on adoption.

Wards Affected: All Wards

Report Writer: Tony Clarke Deadline for Report: 20/09/21

Lead Member: Executive Member for Transport **Lead Director:** Corporate Director of Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process: Consultation with partner organisations.

Consultees:

Background Documents: York & North Yorkshire Road Safety Partnership – Safer

Roads Strategy

Call-In

If this item is called-in, it will be considered by the 18/10/21

Meeting: Executive

Meeting Date: 30/09/21

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

Title of Report: York Outer Ring Road – Phase 1 Dualling – Evaluation of

Consultation and Resolution to Submit a Planning Application.

Description: Purpose of Report: to provide a summary on the outcome of the

consultation process and how this has influenced the design for the Phase 1 dualling proposals. The project team will seek a resolution for submission of a planning application based on the revised proposals presented and incorporated within the report.

The Executive will be asked to note the consultation process and outcomes and approve the revised design which is now being presented as an outcome of this. Having approved the revised design, members will be asked to confirm they wish to start the

planning application process.

Wards Affected: Haxby and Wigginton Ward; Huntington and New Earswick Ward;

Rawcliffe and Clifton Without; Rural West York Ward; Strensall

Ward

Report Writer: Gary Frost **Deadline for Report:** 20/09/21

Lead Member: Executive Member for Transport **Lead Director:** Corporate Director of People

Contact Details: Gary Frost, Major Transport Project Manager

gary.frost@york.gov.uk

Implications

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: York Outer Ring Road – Phase 1 Dualling – Evaluation of

Consultation and Resolution to Submit a Planning

Application.

Call-In

If this item is called-in, it will be considered by the 18/10/21

Meeting: Executive

Meeting Date: 30/09/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects

on communities

Title of Report: Preparations for Winter Planning & Support for families

Description: This report will look at the impact of the pandemic on debt and

poverty in the city, the support in place for maximising benefits residents are entitled to, making services more accessible

including by digital means, via community structures such as hubs and the developing of a formal winter plan for our communities.

It will also provide options for Executive consideration around how to use remaining emergency and Covid related funding to best effect for the benefit of those residents most impacted by the pandemic.

The Executive will be asked to

- Note the continued impacts of the pandemic and plans in place

to provide

Information, advice and support

- Consider options for further support within available funds with a

view on

longer term impacts and solutions

- Take any short term immediate funding decisions

Wards Affected: All Wards

Report Writer: Pauline Stuchfield **Deadline for Report:** 16/09/21 **Lead Member:** Executive Member for Finance and Performance, Executive

Member for Housing & Safer Neighbourhoods

Lead Director: Director of Customer & Communities

Contact Details: Pauline Stuchfield, Director of Customer & Communities, David

Walker

pauline.stuchfield@york.gov.uk, david.walker@york.gov.uk

Implications

Level of Risk: 04-08 Regular Reason Key: It is significant in terms of

monitoring required its effect on communities

Making Representations:

Process: Council Management team and Financial Inclusion Steering

Group

Consultees:

Background Documents: Preparations for Winter Planning & Support for families

<u>Call-In</u>
If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/09/21

Meeting: Executive

Meeting Date: 30/09/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Haxby Station – Update & Land Acquisition

Description: The purpose of this report is to update the Executive on progress

made towards a new rail station at Haxby;

to seek approval to add the Haxby Station project to the council's Capital Programme 2021/22 and continue with development work

with our delivery partners Network Rail,

and to seek approval to acquire the freehold interest of a specific

plot of land within the area of Haxby, which could either

significantly de-risk the future delivery of the project or be utilised

for other strategic council objectives.

Executive Members will be asked to:

Note progress made to date.

Approve the addition of the Haxby Station project to the Capital

Programme 2021/22.

Agree to the purchase of a specific plot of land.

Wards Affected: Haxby and Wigginton Ward

Report Writer: Nick Collins, Deadline for Report: 20/09/21

Richard Holland

Lead Member: Executive Member for Transport **Lead Director:** Corporate Director of Place

Contact Details: Nick Collins, Commercial Property Manager, Richard Holland

nicholas.collins@york.ov.uk, Richard.Holland@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process: Consultation will be undertaken, at the next development, stage

with:

Local residents of Haxby & Wigginton.

• Network Rail, as partner organisation in this project.

Consultees:

Background Documents: Haxby Station – Update & Land Acquisition

Exempt notice: Haxby Station Update and Land

Acquisition

Call-In

If this item is called-in, it will be considered by the 13/09/21

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 06/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of report: City of York Council are working closely with

the Environment Agency in the development of flood risk management schemes across the city, updates from both

organisations will be brought to the Executive Member for further

consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment

their content and recommended actions.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Environment and Climate Change

Lead Director: Corporate Director of Place

Contact Details: Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Not Applicable.

Process: Development of programme materials with Environment Agency

via Regional Flood and Coastal Committee meetings and programme board of all flood alleviation schemes. Bi-annual meetings with Economy & Place Scrutiny. All relevant internal

officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 18/10/21

Meeting: Executive

Meeting Date: 14/10/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Haxby Station – Site Selection

Description: The purpose of this report is to consider the potential sites for a

new Haxby Station and recommend a single preferred site to be

taken forward for further development.

Executive Members will be asked to, subject to previous approvals at Executive on 30 September 2021, approve a preferred single site to take forward for further development as

the potential location of the new Haxby Station.

Wards Affected: Haxby and Wigginton Ward

Report Writer: Richard Holland Deadline for Report: 04/10/21

Lead Member: Executive Member for Transport **Lead Director:** Corporate Director of Place

Contact Details: Richard Holland

Richard.Holland@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process: Public consultation on the principle of a Station at Haxby was

undertaken locally during May 2020, as part of the bid process for

DfT New Station Funding.

Further public consultation expected to be undertaken prior to

progressing to the next delivery stage.

Consultation will be undertaken, at the next development, stage

with:

Local residents of Haxby & Wigginton.

Network Rail, as partner organisation in this project.

Consultees:

Background Documents: Haxby Station – Site Selection

Call-In

If this item is called-in, it will be considered by the 13/09/21

Meeting: Executive Member for Transport

Meeting Date: 19/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Tadcaster Road Sustainable Modes Improvement Scheme

Description: Purpose of Report: To set out a programme of sustainable

transport enhancements to Tadcaster Road to be delivered alongside the DfT-funded maintenance scheme for the road. The

sustainable transport improvements will be funded by the Transforming Cities Fund to a value of approx. £1.4m.

The Executive Member will be asked to endorse the approach to

scheme delivery and development set out in the report.

This item was postponed until 21 September 2021 to allow for more time consult on the proposed transport enhancements to the Tadcaster Rd maintenance scheme, to allow analysis of the responses and develop options to address any comments raised.

This item has now been postponed until 19 October 2021 due to the volume of consultation responses received it has not been possible to undertake a full analysis in time to meet the reporting

deadlines for September.

Wards Affected: Dringhouses and Woodthorpe Ward; Micklegate Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport **Lead Director:** Corporate Director of Place

Contact Details: Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: Leaflet/meetings/online consultation on the proposed measures.

Local residents and businesses/organisations. Key stakeholders

(e.g. bus operators, active mode users).

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 08/11/21

Meeting: Executive Member for Transport

Meeting Date: 19/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Directorate of Place 2021/22 Transport Capital Programme –

Monitor 1 Report

Description: Purpose of Report: To set out progress to date on schemes in the

2021/22 Transport Capital Programme, and propose adjustments to scheme allocations to align with the latest cost estimates and

delivery projections.

The Executive Member will be asked to approve the amendments to the 2021/22 Directorate of Place Transport Capital Programme.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport **Lead Director:** Corporate Director of Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Not Applicable.

Process: All relevant Officers and Members will be consulted.

Consultees:

Background Documents: Directorate of Place 2021/22 Transport Capital

Programme – Monitor 1 Report

EP2122 Capital Programme Budget Report.pdf

EP2122 Capital Programme Budget Report Annex 1.pdf EP2122 Capital Programme Budget Report Annex 2.pdf 2122 Capital Programme Consolidated Report Annex

1.pdf

2122 Capital Programme Consolidated Report Annex

2.pdf

2122 Capital Programme Consolidated Report Annex

3.pd

<u>Call-In</u>

If this item is called-in, it will be considered by the 08/11/21